



PROFESSORS

DETAILED PROSPECTUS CHECKLIST

The Center for Great Commission Studies (CGCS) sponsors several mission trips each year. We go, literally, around the globe. Some trips will focus on evangelizing the lost, while others will concentrate on discipling national leaders to reach their own people.

With this detailed prospectus, faculty and adjuncts can submit a finalized proposal for a trip fitting the overall goals and focus of SEBTS mission trips. Professors must submit their detailed prospectus to the CGCS at least **four months** before the date of the trip. This timeline allows professors and students to plan for the trip, for SEBTS to advertise the trip, and for travel agents to finalize acceptable ticket fares. Please address any questions to the CGCS about how to prepare this mission trip prospectus.

Listed below is a checklist of information that you will need before you submit a mission trip prospectus with us. To accurately fill out the mission trip prospectus, please ensure that all information is detailed and fully filled out.

- Proposed trip dates
- Trip location
- Estimated Number of Students
- Visa Information (Do those entering need a visa, and if so what is the cost?)
- Immunizations
- Flight information (Proposed itinerary and cost)
- Housing Costs per person
- Food Costs per person
- In-Country Travel Costs per person
- Total cost per person (to the CGCS, not what a student might pay)
- Proposed Syllabus